

## SHUT OFF REQUEST

DATE\_\_\_\_\_

ACCT#\_\_\_\_\_

NAME ON ACCOUNT\_\_\_\_\_

SERVICE ADDRESS\_\_\_\_\_

REASON FOR SHUT OFF \_\_\_\_\_

DATE TO SHUT OFF \_\_\_\_\_

NEW MAILING ADDRESS\_\_\_\_\_

\_\_\_\_\_

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WATER DEPOSIT#\_\_\_\_\_

\$\_\_\_\_\_

SEWER DEPOSIT#\_\_\_\_\_

\$\_\_\_\_\_

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METER READING\_\_\_\_\_ DATE\_\_\_\_\_ TIME\_\_\_\_\_

LEFT ON\_\_\_\_ SHUT OFF\_\_\_\_ LOCKED\_\_\_\_\_

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TRASH EMAILED\_\_\_\_\_ DATE\_\_\_\_\_ TIME\_\_\_\_\_